



# ADDISON KLIEWER

TECHNICAL WRITER  
AND RESEARCH  
ANALYST

## CONTACT

+512 815 8065  
ADDISONKLIEWER@UNT.EDU  
LINKEDIN.COM/IN/ADDISONKLIEWER  
DENTON, TX



## PROFILE

Addison is a Dallas-based technical writer, researcher, and budding graphic designer.



## EXPERIENCE

**RESEARCH CONNECT GRADUATE STUDENT EDITOR**  
UNT OFFICE OF RESEARCH & INNOVATION |  
FEB 2019 - PRESENT

- Edits faculty grant proposals, white papers
- Designs internal and outreach documents
- Finds and curates funding opportunities
- Records and follows up on faculty deadlines
- Assists faculty with Photoshop needs
- Enhances Pivot profiles to be more SEO friendly

### COPY WRITER

UT CACTUS YEARBOOK | SEP 2017 - MAY 2018

- Wrote weekly writing projects about people & events
- Interviewed students & professors
- Created opinion polls and interviewed public



## EDUCATION

**MASTER OF ARTS, TECHNICAL COMMUNICATION**  
UNIVERSITY OF NORTH TEXAS | 2020

**BACHELOR OF ARTS WITH HONORS, ENGLISH**  
UNIVERSITY OF TEXAS AT AUSTIN | 2019

**ASSOCIATES OF ARTS, GENERAL EDUCATION**  
AUSTIN COMMUNITY COLLEGE | 2017



## TOOLS

GOOGLE & MS OFFICE SUITE	●●●●●●●●●●●●●●●●●●
ADOBE CC (ID, PS, ILL)	●●●●●●●●●●●●●●●●●●
HTML/CSS	●●●●●●●●●●●●●●●●●●
PIVOT & SCOPUS	●●●●●●●●●●●●●●●●●●



## SKILLS

CONTENT AND SITE DESIGN	●●●●●●●●●●●●●●●●●●
DATA VISUALIZATION	●●●●●●●●●●●●●●●●●●
ADMIN. ASSISTANCE	●●●●●●●●●●●●●●●●●●
TELECOMMUNICATIONS	●●●●●●●●●●●●●●●●●●
CUSTOMER SERVICE	●●●●●●●●●●●●●●●●●●